



CUNNINGHAME
HOUSING ASSOCIATION

More than just a landlord

Board of Management Minutes

Date of Meeting: 21st November 2019

Please note that these minutes have been edited to remove any information which is confidential/commercially sensitive or of a personal nature.

CUNNINGHAME HOUSING ASSOCIATION LTD

Minutes of Special Board of Management Meeting

Held on Thursday 21st November 2019 at 2.15 pm

Held at Quayside Offices, Marina Quay, Dock Road, Ardrossan, KA22 8DA



Present	In Attendance
Janet Strang (Chair) John Kelly John McLaren John Nisbet Elizabeth Shedden Drew Hall Lesley Keenan William Gibson Brenda Johnstone	Frank A Sweeney, Group Chief Executive Elaine Nimmo, Minute Secretary

PRIORITY RED – SECTION 1 – STANDING ORDER ITEM AND GOVERNANCE ITEMS		ACTION
1.	Apologies Apologies were received from Brian McCabe, June Fenelon, Margaret Davison, Liam Loudon, Cllr Jimmy Miller and Cllr Douglas Reid.	
2.	Chairperson's Remarks Welcome all to the meeting. The Chair noted there are confidential items on the Agenda and read out the following confidentiality statement: In compliance with the Regulatory Code of Governance and Committee Members Code of Conduct all items detailed in this notice as being Confidential and associated papers are strictly confidential and should not be discussed with any external party either prior to or after said meeting by any Member of the Board of Management. In terms of good governance all members should note that when the director/officers are giving/ presenting their report that there will be no interruptions to allow them to finish their reports. Questions can be asked after the presentation. The Chair asked all Board Members to ensure their mobile phone devices are switched off.	
3.	Declaration of Interest None.	
4.	Requirement of the Writing (Scotland) Act 1995 None.	
5.	Scheme of Delegation None.	

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PRIORITY RED – SECTION 2 – IMPORTANT ITEMS MUST BE TAKEN		ACTION
6.	<p>Inter Company Loan Extension (CONFIDENTIAL) <i>(Confidential Report is commercially sensitive therefore has been withheld because disclosure would harm commercial interests.)</i></p> <p>The Group CEO thanked the Board for accommodating the special board meeting today and referred members to the previously circulated email and legal advice.</p> <p><i>Information which is commercially sensitive has been withheld because disclosure would harm commercial interests.</i></p>	

PRIORITY ORANGE – SECTION 3 – ITEMS TO BE TAKEN, TIME PERMITTING		ACTION
	None.	

PRIORITY GREEN – SECTION 4 – ITEMS FOR INFORMATION ONLY		ACTION
	None.	

The Meeting then closed at 2.30 pm.

	Signature	Date
Approved to Proceed to Chairperson for Sign-Off:		
Approved for Circulation By:		
Proposed By:		
Seconded by:		