

## Application for a Mutual Exchange

Please also read and complete the declaration on the following document:

Coronavirus (COVID-19): guidance on moving home Advice to the public









joint tenant) name(s)	i					
name(s)						
Home				or work		
telephone			telepho	ne		
Email						
address						
Are you married		•	•	□ No □		
If yes, you need		consent for	<u>m</u>			
Why do you wa	int to					
exchange?  Do you have ar	ny note?	<u> </u>	Yes□ N	 lo □		
Do you nave ai	ly pels:		162   1	ю ц		
If yes, please g	ive details					
Applicant 1's Prop	ortv					
Address	erty					
D ( L						
Postcode						
Landlord				No of		
Laridiord				bedrooms		
Heating type	Gas □	Electric	House type			
, , , , , , , , , , , , , , , , , , , ,			house, mu			
Have you made	any alter	ations to you	ur property?	-	Yes	□ No □
If yes, give deta		anoranorio				
	arty have	• •				
Does your prop						
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## Applicant 2

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Have you made	e any alter	ations to you	· · · · · · · · · · · · · · · · · · ·		Yes	□ No □
Heating type	Gas⊔	Electric □	House typ			
Hooting tune	Cool	□ otrio □	House to	bedrooms		
Landlord				No of		
Postcode						
Applicant 2's P Address	roperty					
Applicant 2's D	roport:					
If yes, please g	ive details					
Do you have ar	ny pets?		Yes□ No	D∐		
exchange?			\/			
Why do you wa		2000111101				
Are you married If yes, you need		•	•	s□ No□		
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telephone	i l		IVIODIIE	or work		
Home			NA - I- il -			
			NA - L-11 -			

## **Declaration**

I confirm that the details I have given on this application form and true and accurate.

I authorise my current landlord to provide a tenancy reference to any of the North Ayrshire Housing Register (NAHR) landlords.

I understand the following conditions apply to mutual exchange.

- 1. Each of the NAHR landlords has its own mutual exchange policy and its own reasons for refusing mutual exchanges. You should check with your own landlord what their policy is.
- 2. I need to inspect the house that I want to exchange into and make sure it is in an acceptable condition and that all fixtures and fittings etc are left intact.
- 3. The NAHR landlords will not incur any expenses in connection with a mutual exchange out with normal repairs, which are the landlord's responsibility.
- 4. My house will be inspected by my landlord and any repairs identified as being a result of my carelessness or negligence will need to be repaired at my expense prior to the exchange being approved.
- 5. The NAHR landlord is not responsible for the maintenance of any non-standard fixture or fitting that the incoming tenant wants to keep.

Signatures of Applicant(s) 1	Date
Signatures of Applicant(s) 2	Date