



CUNNINGHAME
HOUSING ASSOCIATION

More than just a landlord

Board of Management Minutes

Date of Meeting: 9th September 2020

Please note that these minutes have been edited to remove any information relating to personal/confidential/commercially sensitive or of a personal nature.

CUNNINGHAME HOUSING ASSOCIATION LTD

Minutes of the First Board of Management Meeting

Held immediately after the Annual General Meeting on Wednesday 9th September 2020 at 3.15 pm

Via Microsoft Teams



Present	In Attendance
Janet Strang Brian McCabe Drew Hall June Fenelon Liam Loudon John McLaren John Nisbet John Kelly Elizabeth Shedden Margaret Davison Brenda Johnstone Cllr Jimmy Miller	Frank Sweeney, Group Chief Executive Elaine Nimmo, PA to the Group Chief Executive Officer Kirsteen Wyllie, Minute Secretary Allison McColl, Executive Director of Finance & Corporate Services

PRIORITY RED – SECTION 1 – STANDING ORDER ITEM AND GOVERNANCE ITEMS		ACTION						
1.	<p>Group Chief Executive Officer Assumes the Chair The Group Chief Executive assumed the Chair and sought apologies and thereafter nominations for the position of Chair of the Association’s Board of Management for the coming 2020-2021 session.</p>							
2.	<p>Apologies Apologies were received from William Gibson and Cllr Douglas Reid.</p>							
3.	<p>Election of Chairperson (who then assumes the Chair) The Group Chief Executive sought nominations for the position of Chair of the Association’s Board of Management for the coming 2020-2021 session.</p> <p>Only one nomination was received: -</p> <table border="1"> <thead> <tr> <th>Nomination</th> <th>Proposed By</th> <th>Seconded By</th> </tr> </thead> <tbody> <tr> <td>John Kelly</td> <td>Janet Strang</td> <td>Lesley Keenan</td> </tr> </tbody> </table> <p>John Kelly accepted the nomination and thanked members. He then assumed the Chair of the meeting.</p>	Nomination	Proposed By	Seconded By	John Kelly	Janet Strang	Lesley Keenan	
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John Kelly	Janet Strang	Lesley Keenan						
4.	<p>Election of Vice-Chairperson The Chairperson sought nominations for the position of Vice-Chairperson of the Association’s Board of Management for the coming 2020-2021 session.</p> <p>Only one nomination was received: -</p> <table border="1"> <thead> <tr> <th>Nomination</th> <th>Proposed By</th> <th>Seconded By</th> </tr> </thead> <tbody> <tr> <td>Lesley Keenan</td> <td>Elizabeth Shedden</td> <td>Janet Strang</td> </tr> </tbody> </table> <p>Lesley Keenan accepted the nomination and thanked members.</p>	Nomination	Proposed By	Seconded By	Lesley Keenan	Elizabeth Shedden	Janet Strang	
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5.	<p>Election of Secretary The Chairperson sought nominations for the position of Secretary of the Association’s Board of Management for the coming 2020-2021 session.</p>							

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<p>6. Sub Committee Members 2020-2021</p> <p>The Chairperson sought nominations for the position of Chairperson and Vice Chair of the Association’s Finance & Corporate Services Sub Committee for the coming 2020-2021 session.</p> <p>Only one nomination was received:-</p> <p>Chair:-</p> <table border="1" data-bbox="318 709 1349 783"> <thead> <tr> <th>Nomination</th> <th>Proposed By</th> <th>Seconded By</th> </tr> </thead> <tbody> <tr> <td>Brenda Johnstone</td> <td>Elizabeth Shedden</td> <td>Janet Strang</td> </tr> </tbody> </table> <p>Vice Chair:-</p> <table border="1" data-bbox="318 850 1349 924"> <thead> <tr> <th>Nomination</th> <th>Proposed By</th> <th>Seconded By</th> </tr> </thead> <tbody> <tr> <td>Drew Hall</td> <td>Janet Strang</td> <td>Brian McCabe</td> </tr> </tbody> </table> <p>The Chairperson sought nominations for the position of Chairperson and Vice Chair of the Association’s Audit Sub Committee for the coming 2020-2021 session.</p> <p>Only one nomination was received:-</p> <p>Chair:-</p> <table border="1" data-bbox="318 1125 1349 1199"> <thead> <tr> <th>Nomination</th> <th>Proposed By</th> <th>Seconded By</th> </tr> </thead> <tbody> <tr> <td>Brenda Johnstone</td> <td>Elizabeth Shedden</td> <td>Janet Strang</td> </tr> </tbody> </table> <p>Vice Chair:-</p> <table border="1" data-bbox="318 1266 1349 1339"> <thead> <tr> <th>Nomination</th> <th>Proposed By</th> <th>Seconded By</th> </tr> </thead> <tbody> <tr> <td>Drew Hall</td> <td>Janet Strang</td> <td>Brian McCabe</td> </tr> </tbody> </table> <p>The Chairperson sought nominations for the position of Chairperson and Vice Chair of the Association’s Development Services Sub Committee for the coming 2020-2021 session.</p> <p>Only one nomination was received:-</p> <p>Chair:-</p> <table border="1" data-bbox="318 1572 1349 1646"> <thead> <tr> <th>Nomination</th> <th>Proposed By</th> <th>Seconded By</th> </tr> </thead> <tbody> <tr> <td>Willie Gibson</td> <td>Janet Strang</td> <td>Drew Hall</td> </tr> </tbody> </table> <p>Vice Chair:-</p> <table border="1" data-bbox="318 1713 1349 1787"> <thead> <tr> <th>Nomination</th> <th>Proposed By</th> <th>Seconded By</th> </tr> </thead> <tbody> <tr> <td>Liam Loudon</td> <td>Janet Strang</td> <td>June Fenelon</td> </tr> </tbody> </table>	Nomination	Proposed By	Seconded By	Brenda Johnstone	Elizabeth Shedden	Janet Strang	Nomination	Proposed By	Seconded By	Drew Hall	Janet Strang	Brian McCabe	Nomination	Proposed By	Seconded By	Brenda Johnstone	Elizabeth Shedden	Janet Strang	Nomination	Proposed By	Seconded By	Drew Hall	Janet Strang	Brian McCabe	Nomination	Proposed By	Seconded By	Willie Gibson	Janet Strang	Drew Hall	Nomination	Proposed By	Seconded By	Liam Loudon	Janet Strang	June Fenelon	
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7.	<p>Subsidiary Company Members 2020-2021</p> <p>The Group Chief Executive confirmed the Chair and Vice Chair and members of CFRC and Citrus Energy will remain the same until after their AGMs in October 2020.</p>													
	<p>The Group Chief Executive referred to the distributed schedule of meeting dates for the session 2020-21, calendar invites will be issued shortly to all members.</p>	CEO												

The Meeting then closed at 3.30 pm.

	Signature	Date
Approved to Proceed to Chairperson for Sign-Off:		16/09/2020
Approved for Circulation By:		17/09/2020
Proposed By:		
Seconded by:		