

# CUNNINGHAME HOUSING ASSOCIATION LTD

There will be a Board of Management Meeting

Held on Thursday 4<sup>th</sup> February 2021 at 2.00pm via Microsoft Teams



## AGENDA (Including Confidential Items)

In compliance with the Scottish Housing Regulator's Regulatory Standards of Governance and Financial Management and the Association's Code of Conduct for Board Members all items detailed in this notice and associated papers are strictly confidential and should not be discussed with any external part either prior to or after said meeting by any Board Member.

### **PRIORITY RED – SECTION 1 – STANDING ORDER ITEMS & GOVERNANCE ITEMS**

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| 1  | Apologies  |
| 2  | Chairperson's Remarks  |
| 3  | Declaration of Interest  |
| 4  | Requirement of the Writing (Scotland) Act 1995   |
| 5  | Adoption of Minutes and Business Arising from same <ul style="list-style-type: none"><li>- Board of Management Meeting – 19<sup>th</sup> November 2020</li><li>- Special Board of Management Meeting – 21<sup>st</sup> January 2021</li><li>- Audit Sub Committee – 9<sup>th</sup> December 2020</li><li>- Finance &amp; Corporate Services Sub Committee – 9<sup>th</sup> December 2020</li><li>- Development Services Sub Committee – 12<sup>th</sup> November 2020 (<b>CONFIDENTIAL</b>)</li><li>- Development Services Sub-Committee – 10<sup>th</sup> December 2020 (<b>CONFIDENTIAL</b>)</li></ul>   |
| 6  | Risk Management Monitoring/Review ( <b>CONFIDENTIAL</b> )  |
| 7  | Scheme of Delegation   |
| 8  | Notifiable Events  |
| 9  | Secretary's Report   |
| 10 | Subsidiary Company Report ( <b>CONFIDENTIAL</b> ) see item 19 on agenda  |
| 11 | EVH Report to Board Members  |
| 12 | Health & Safety  |
| 13 | Policies for Ratification <ul style="list-style-type: none"><li>- Scheme of Delegation (Finance &amp; Corporate Services Sub Committee Review) CEO021B</li><li>- Scheme of Delegation (Housing &amp; Property Services Sub Committee Review) CEO021B</li><li>- Arrears Policy PSH006</li><li>- Health &amp; Safety Policy PST030 Electrical Safety in Association owned properties</li><li>- Health &amp; Safety Policy CEO002 Gas Safety (Installation &amp; Use) Regulations 1998</li><li>- Lodgers Policy PSH018</li><li>- Neighbour Disputes and Anti-Social Behaviour Policy PSH009</li><li>- Reactive Maintenance Policy PST001</li><li>- Rechargeable Repairs PST002</li><li>- Tenancy Related Permissions Policy PSH019</li><li>- Void Management Policy PSJ001</li><li>- Rent Policy PSH004</li></ul> |
| 14 | Development Programme Overview ( <b>CONFIDENTIAL</b> )   |

### **PRIORITY RED – SECTION 2 – IMPORTANT ITEMS MUST BE TAKEN**

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| 15 | Self-Assurance Action Plan Update ( <b>CONFIDENTIAL</b> )                                  |
| 16 | Quarterly Performance against Strategic Objectives ( <b>CONFIDENTIAL</b> )                 |
| 17 | Board of Management Quarterly Performance against Workplan/Targets ( <b>CONFIDENTIAL</b> ) |
| 18 | Citrus Change in Inter-Company Interest Rate ( <b>CONFIDENTIAL</b> )                       |
| 19 | Citrus Energy Proposed Redundancies ( <b>CONFIDENTIAL</b> )                                |
| 20 | Corporate Plan Yearly Review Timetable   |

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21	Risk Management Yearly Review Timetable
22	Reactive Maintenance Contract 2022 ( <b>CONFIDENTIAL</b> )
26	MOCBP – Lockerbie Primary School Outdoor Learning Area and Community Garden( <b>CONFIDENTIAL</b> )

<b>PRIORITY ORANGE – SECTION 3 – ITEMS TO BE TAKEN, TIME PERMITTING</b>	
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<b>PRIORITY GREEN – SECTION 4 – ITEMS WITH NO DISCUSSION REQUIRED, FOR INFORMATION ONLY</b>	
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23	Quarterly Policy Review Progress Report (Oct-Dec)
24	Board of Management Log of Electronic Signatures
25	Media Marketing & Publications

<b>CONCLUSION OF THE AGENDA</b>
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