

CUNNINGHAME HOUSING ASSOCIATION LTD

There will be a Board of Management Meeting

Held on Thursday 1st July 2021 at 2.00pm via Microsoft Teams



AGENDA (Including Confidential Items)

In compliance with the Scottish Housing Regulator's Regulatory Standards of Governance and Financial Management and the Association's Code of Conduct for Board Members all items detailed in this notice and associated papers are strictly confidential and should not be discussed with any external part either prior to or after said meeting by any Board Member.

PRIORITY RED – SECTION 1 – STANDING ORDER ITEMS & GOVERNANCE ITEMS

- 1 Apologies
- 2 Chairperson's Remarks
- 3 Declaration of Interest
- 4 Requirement of the Writing (Scotland) Act 1995
- 5 **Adoption of Minutes and Business Arising from same**
 - Board of Management Meeting – 13th May 2021
 - Special Board of Management Meeting – 27th May 2021
 - Corporate Strategy & Business Plan Review Session – 11th May 2021 (**CONFIDENTIAL**)
 - Risk Review Session – 19th May 2021 (**CONFIDENTIAL**)
 - Housing & Property Services (**CONFIDENTIAL**) – 6th May 2021
 - Housing & Property Services (**NON-CONFIDENTIAL**) – 6th May 2021
 - Audit Sub Committee – 3rd June 2021
 - Finance & Corporate Services Sub Committee (**CONFIDENTIAL**)– 3rd June 2021
 - Finance & Corporate Services Sub Committee (**NON-CONFIDENTIAL**)– 3rd June 2021
 - Development Services Sub Committee – 20th May 2021 (**CONFIDENTIAL**)
- 6 **Risk Management Monitoring/Review (CONFIDENTIAL)**
- 7 **Scheme of Delegation**
- 8 **CHA'S Making Our Communities Better Place Fund (NA & EA) (CONFIDENTIAL)**
- 9 **CHA'S Making Our Communities Better Place Fund (D&G) (CONFIDENTIAL)**
- 10 **Notifiable Events**
- 11 **Secretary's Report**
- 12 **Subsidiary Company Report (CONFIDENTIAL)**
 - CFRC Minutes 26th May 2021 (DRAFT) (**CONFIDENTIAL**)
 - Citrus Minutes 27th May 2021 (DRAFT) (**CONFIDENTIAL**)
- 13 **EVH Report to Board Members**
- 14 **Health & Safety**
- 15 **Policies for Ratification**
 - Scheme of Delegation Framework Doc 1 – CEO021
 - Board of Management Scheme of Delegation Doc 2 – CEO021A
 - Sub Committee Delegated Authority Doc 3 – CEO021B
 - Code of Conduct for Governing Body Members – CEO020 (SFHA Model)
 - Code of Conduct for Staff – CEO057 (SFHA Model)
 - Entitlements, Payments & Benefits Policy – CEO028 (SFHA Model)
 - Retirement Policy (Incorporating Pre-Retirement Policy) – CEO015
 - Personal Relationships at Work - CEO013
 - Attendance and Absence Management Policy – CEO014
 - Employing Members of the United Kingdom's Reserve Forces Policy – CEO017
 - Mental Health & Wellbeing Policy – CEO019
 - Audit Expectations & Responsibilities Policy – CSF003
- 16 **Development Programme Overview (CONFIDENTIAL)**

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PRIORITY RED - SECTION 2 - IMPORTANT ITEMS MUST BE TAKEN

17	Mulholland Housing Consultancy CHA Annual Assurance Statement (CONFIDENTIAL)
18	Customer Satisfaction Survey Results
19	Review of Fire Safety in Common Areas Policy - CE00024
20	ACDT Match Funding Report (CONFIDENTIAL)
21	Annual General Meeting
22	CHA Rulebook - Special General Meeting
23	Board of Management Appraisal Process 2021
24	Corporate Strategy & Business Plan (2021/22 to 2025/26) (CONFIDENTIAL) <i>verbal</i>
25	Update on HAG Rates <i>verbal</i>

PRIORITY ORANGE - SECTION 3 - ITEMS TO BE TAKEN, TIME PERMITTING

PRIORITY GREEN - SECTION 4 - ITEMS WITH NO DISCUSSION REQUIRED, FOR INFORMATION ONLY

26	Quarterly Policy Review Progress Report (Apr-Jun)
27	Board of Management Log of Electronic Signatures
28	Complaints Monitoring Report
29	Media Marketing & Publications

CONCLUSION OF THE AGENDA