

# CUNNINGHAME HOUSING ASSOCIATION LTD

There will be a Board of Management Meeting

Held on Thursday 3<sup>rd</sup> February 2022 at 2.15 pm in the Association's Quayside Offices,  
Marina Quay, Dock Road, Ardrossan, KA22 8DA



## AGENDA (Including Confidential Items)

In compliance with the Scottish Housing Regulator's Regulatory Standards of Governance and Financial Management and the Association's Code of Conduct for Board Members all items detailed in this notice and associated papers are strictly confidential and should not be discussed with any external part either prior to or after said meeting by any Board Member.

### **PRIORITY RED – SECTION 1 – STANDING ORDER ITEMS & GOVERNANCE ITEMS**

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|----|---|
| 1  | Apologies   |
| 2  | Chairperson's Remarks   |
| 3  | Declaration of Interest   |
| 4  | Requirement of the Writing (Scotland) Act 1995  |
| 5  | Adoption of Minutes and Business Arising from same <ul style="list-style-type: none"><li>- Board of Management Meeting – 24<sup>th</sup> November 2021</li><li>- Special Board of Management Meeting – 16<sup>th</sup> December 2021 (CONFIDENTIAL)</li><li>- Special Board of Management Meeting – 20<sup>th</sup> January 2022 (CONFIDENTIAL)</li><li>- Finance &amp; Corporate Services Sub Committee (CONFIDENTIAL) – 9<sup>th</sup> December 2021</li><li>- Finance &amp; Corporate Services Sub Committee (NON-CONFIDENTIAL) – 9<sup>th</sup> December 2021</li><li>- Audit Sub Committee (CONFIDENTIAL) – 9<sup>th</sup> December 2021</li><li>- Development Services Sub Committee (CONFIDENTIAL) – 11<sup>th</sup> November 2021</li></ul> |
| 6  | Risk Management Monitoring/Review (CONFIDENTIAL)  |
| 7  | Scheme of Delegation  |
| 8  | CHA'S Making Our Communities Better Place Fund (NA & EA) (CONFIDENTIAL)   |
| 9  | CHA'S Making Our Communities Better Place Fund (D&G) (CONFIDENTIAL)   |
| 10 | Notifiable Events   |
| 11 | Secretary's Report  |
| 12 | Subsidiary Company Report (CONFIDENTIAL) <ul style="list-style-type: none"><li>- Citrus Energy Minutes – 2<sup>nd</sup> September 2021 (For Approval)</li><li>- Citrus Energy Minutes – 2<sup>nd</sup> December 2021 (For Information Only)</li><li>- CRFC Minutes – 30<sup>th</sup> November 2021 (For Information Only)</li></ul>   |
| 13 | EVH Report to Board Members   |
| 14 | Health & Safety   |
| 15 | Policies for Ratification <ul style="list-style-type: none"><li>- Health &amp; Safety Policy Statement – CE0001</li></ul>   |
| 16 | Development Programme Overview (CONFIDENTIAL)   |

### **PRIORITY RED – SECTION 2 – IMPORTANT ITEMS MUST BE TAKEN**

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|----|---|
| 17 | Regulatory Compliance Review Report – Joe Dewar                           |
| 18 | Self-Assurance Action Plan Update (CONFIDENTIAL)                          |
| 19 | Lease of Additional Office Accommodation                                  |
| 20 | Dawn Robertson CHA HR Solicitor (CONFIDENTIAL)                            |
| 21 | Barbara Black CHA Arrears and Tenancy Management Solicitor (CONFIDENTIAL) |
| 22 | Quarterly Performance against Strategic Objectives (CONFIDENTIAL)         |
| 23 | Quarterly Performance against Workplan/Targets (CONFIDENTIAL)             |
| 24 | Corporate Plan Yearly Review Timetable                                    |
| 25 | Risk Management Yearly Review Timetable                                   |
| 26 | DLO Recruitment and Update <i>verbal update</i> (CONFIDENTIAL)            |

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<b>PRIORITY ORANGE – SECTION 3 – ITEMS TO BE TAKEN, TIME PERMITTING</b>

<b>PRIORITY GREEN – SECTION 4 – ITEMS WITH NO DISCUSSION REQUIRED, FOR INFORMATION ONLY</b>
27 Board of Management Log of Electronic Signatures
28 Media Marketing & Publications
29 Quarterly Policy Review Report

<b>CONCLUSION OF THE AGENDA</b>
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