



CUNNINGHAME
HOUSING ASSOCIATION

More than just a landlord

Board of Management Minutes

Date of Meeting: 14th July 2022

Please note that these minutes have been edited to remove any information relating to personal/confidential/commercially sensitive or of a personal nature.

CUNNINGHAME HOUSING ASSOCIATION LTD

Minutes of Special Board of Management Meeting

Held on Thursday 14th July 2022 at 1:45 pm in the Association's Quayside Offices,
Marina Quay, Dock Road, Ardrossan, KA22 8DA



Present	In Attendance
John Kelly (Chair) Janet Strang Lesley Keenan John Nisbet Elizabeth Shedden Willie Gibson Margaret Davison Brenda Johnstone Brian McCabe	Frank Sweeney, Group Chief Executive Jacqueline Cameron, Executive Director of Housing & Property Services Elaine Nimmo, Minute Secretary

PRIORITY RED – SECTION 1 – STANDING ORDER ITEM AND GOVERNANCE ITEMS		ACTION
1.	Apologies Apologies were received from Liam Loudon, Drew Hall, Cllr Scott Davison, June Fenelon and John McLaren.	
2.	Chairperson's Remarks 1 As there were confidential items on the Agenda the Chair read out the following confidentiality statement: In compliance with the Regulatory Code of Governance and Board Members' Code of Conduct all items detailed in this notice as being confidential should not be discussed with any external party either prior to or after said meeting by any Member of the Board of Management. All members should note that when the Group CEO/Executive Directors/Officers are giving or presenting their report that there will be no interruptions to allow them to finish their reports. Questions can be asked after the presentation.	
3.	Declaration of Interest None.	
4.	Requirement of the Writing (Scotland) Act 1995 None.	

PRIORITY RED – SECTION 2 – IMPORTANT ITEMS MUST BE TAKEN		ACTION
5.	Housing Services Restructure (CONFIDENTIAL) <i>(Confidential Report is commercially sensitive therefore has been withheld because disclosure would harm commercial interests.)</i> The Group CEO referred members to the previously circulated report who noted the content and agreed no further discussion was necessary. The Board of Management accepted the major restructure to the Housing & Property Services department as presented and recommended by the Finance & Corporate Services Sub Committee.	

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PRIORITY ORANGE - SECTION 3 - ITEMS TO BE TAKEN, TIME PERMITTING	ACTION
None.	

PRIORITY GREEN - SECTION 4 - ITEMS FOR INFORMATION ONLY	ACTION
None.	

The Meeting then closed at 1:00 pm.

	Signature	Date
Approved to Proceed to Chairperson for Sign-Off:		
Approved for Circulation By:		
Proposed By:		
Seconded by:		