

CUNNINGHAME HOUSING ASSOCIATION LTD

There will be a Board of Management Meeting

Held on Thursday 5th October 2023 at 2.15 pm in the Association's Quayside Offices,
Marina Quay, Dock Road, Ardrossan, KA22 8DA



AGENDA (Including Confidential Items)

In compliance with the Scottish Housing Regulator's Regulatory Standards of Governance and Financial Management and the Association's Code of Conduct for Board Members all items detailed in this notice and associated papers are strictly confidential and should not be discussed with any external part either prior to or after said meeting by any Board Member.

PRIORITY RED – SECTION 1 – STANDING ORDER ITEMS & GOVERNANCE ITEMS

1	Apologies
2	Chairperson's Remarks
3	Declaration of Interest
4	Requirement of the Writing (Scotland) Act 1995
5	Adoption of Minutes and Business Arising from same <ul style="list-style-type: none">- Board of Management Meeting – 17th August 2023 (CONFIDENTIAL)- Special Board of Management Meeting – 24th August 2023 (CONFIDENTIAL)- Board of Management Meeting – 6th September 2023 (CONFIDENTIAL)- Skills & Succession Sub Committee Meeting – 31st August 2023 (CONFIDENTIAL)- Development Services Sub Committee Meeting – 14th September 2023 (CONFIDENTIAL)
6	Risk Management Monitoring/Review (CONFIDENTIAL)
7	Scheme of Delegation Review
8	CHA'S Making Our Communities Better Place Fund (NA & EA) (CONFIDENTIAL)
9	CHA'S Making Our Communities Better Place Fund (D&G) (CONFIDENTIAL)
10	Notifiable Events
11	Secretary's Report
12	Subsidiary Company Report (CONFIDENTIAL) <ul style="list-style-type: none">- Citrus Energy Draft Minutes 22nd June 2023 (CONFIDENTIAL)- CFRC Minutes 8th June 2023 (CONFIDENTIAL)
13	EVH Report to Board Members
14	Health & Safety <ul style="list-style-type: none">- Minutes – 9th August 2023- Defibrillators in the Workplace – Update
15	Policies for Ratification <ul style="list-style-type: none">- Scheme of Delegation – Sub Committee Delegated Authority Doc 3 – CEO021B (<i>Development Services and Skills & Succession sections</i>)- Resident Participation in Design Policy DCS008- Customer Satisfaction in Development Policy DCS009- Financial Regulations CSF004- Alcohol Drugs and Substance Misuse Policy CEO011- Severance Payments Policy CEO053- Settlement Agreements Policy CEO054
16	Development Programme Overview (CONFIDENTIAL)

PRIORITY RED – SECTION 2 – IMPORTANT ITEMS MUST BE TAKEN

17	Scheme of Delegation - Audit Sub Committee Remit (CONFIDENTIAL) <ul style="list-style-type: none">- Risk Consultant Report- Yearly Procurement Policy Review
18	Formal Ratification of Deletions from Share Membership (CONFIDENTIAL)

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19	Board of Management Performance Workplan/Targets for 2023/24 (CONFIDENTIAL) <i>Will Follow</i>
20	Election of Chair & Vice Chair of Housing & Property Services Sub Committee <i>Verbal</i>
21	Development Services Redundancy Consultation (CONFIDENTIAL)
22	EVH Salaries Consultation (CONFIDENTIAL)
23	Cost Saving Budget Report (CONFIDENTIAL)
24	D&G Life Awards (CONFIDENTIAL)
25	Christmas Lunch – Wednesday 6 th December – Venue to be agreed <i>Verbal</i>

PRIORITY ORANGE – SECTION 3 – ITEMS TO BE TAKEN

26	Scottish Government Letter - Programme for Government 2023-2024
27	Board “Collective & Individual” Training and Development Plans
28	Board of Management Appraisal Process Feedback Report

PRIORITY GREEN – SECTION 4 – FOR INFORMATION ONLY

29	Annual General Meeting Minutes (Draft)
30	AGM Feedback Report
31	Board of Management Log of Electronic Signatures
32	Media Marketing & Publications
33	List of Authorised Car Users

CONCLUSION OF THE AGENDA