

# CUNNINGHAME HOUSING ASSOCIATION LTD

There will be a Board of Management Meeting

Held on Thursday 23<sup>rd</sup> November 2023 at 2.15 pm in the Association's Quayside Offices,  
Marina Quay, Dock Road, Ardrossan, KA22 8DA



## AGENDA (Including Confidential Items)

In compliance with the Scottish Housing Regulator's Regulatory Standards of Governance and Financial Management and the Association's Code of Conduct for Board Members all items detailed in this notice and associated papers are strictly confidential and should not be discussed with any external part either prior to or after said meeting by any Board Member.

<b>PRIORITY RED – SECTION 1 – STANDING ORDER ITEMS &amp; GOVERNANCE ITEMS</b>	
1	<b>Apologies</b>
2	<b>Chairperson's Remarks</b>
3	<b>Declaration of Interest</b>
4	<b>Requirement of the Writing (Scotland) Act 1995</b>
5	<b>Adoption of Minutes and Business Arising from same</b> <ul style="list-style-type: none"><li>- Board of Management Meeting – 5<sup>th</sup> October 2023 (CONFIDENTIAL)</li><li>- Special Board of Management Meeting – 19<sup>th</sup> October 2023 (CONFIDENTIAL)</li><li>- Special Board of Management Meeting – 30<sup>th</sup> October 2023 (CONFIDENTIAL)</li><li>- Finance &amp; Corporate Services Sub Committee – 28<sup>th</sup> September 2023 (CONFIDENTIAL)</li><li>- Audit Sub Committee – 28<sup>th</sup> September 2023 (CONFIDENTIAL)</li><li>- Development Services Sub Committee Meeting – 9<sup>th</sup> November 2023 (CONFIDENTIAL)</li><li>- Skills &amp; Succession Sub Committee Meeting – 16<sup>th</sup> November 2023 (CONFIDENTIAL)</li></ul>
6	<b>Risk Management Monitoring/Review (CONFIDENTIAL)</b> <ul style="list-style-type: none"><li>- Yearly Risk Report from Sub Committees 2023</li></ul>
7	<b>Scheme of Delegation Review</b>
8	<b>CHA'S Making Our Communities Better Place Fund (CONFIDENTIAL)</b>
9	<b>Notifiable Events</b>
10	<b>Secretary's Report</b>
11	<b>Subsidiary Company Report (CONFIDENTIAL)</b> <ul style="list-style-type: none"><li>- Citrus Energy Draft Minutes 12<sup>th</sup> October 2023 (CONFIDENTIAL)</li><li>- CFRC Draft Minutes 21<sup>st</sup> September 2023 (CONFIDENTIAL)</li></ul>
12	<b>EVH Report to Board Members</b>
13	<b>Health &amp; Safety</b> <ul style="list-style-type: none"><li>- Minutes – 27<sup>th</sup> September 2023</li><li>- Direct Works Minutes – 20<sup>th</sup> July 2023 &amp; 17<sup>th</sup> October 2023</li></ul>
14	<b>Policies for Ratification</b> <ul style="list-style-type: none"><li>- Rent Policy – PSH004</li><li>- Role Description for Board of Management Members and Office Bearers – CEO055</li><li>- Policy on Group Chief Executive Remuneration – CEO050</li><li>- Factoring Debt Recovery Policy – CSF006</li></ul>
15	<b>Development Programme Overview (CONFIDENTIAL)</b>
<b>PRIORITY RED – SECTION 2 – IMPORTANT ITEMS MUST BE TAKEN</b>	
16	<b>Long Term Projections (CONFIDENTIAL)</b>
17	<b>Year End Treasury Management Report &amp; Yearly Strategy 2023/24 (CONFIDENTIAL)</b>
18	<b>Rent Consultation 2024/25</b>
19	<b>Benchmarking Report – ARC Comparison 2022/23</b>
20	<b>Equalities &amp; Diversity Report (CONFIDENTIAL)</b>
21	<b>DTP Proposal – Subsidiary Review (CONFIDENTIAL)</b>

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## **PRIORITY RED – SECTION 2 – IMPORTANT ITEMS MUST BE TAKEN**

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| 22 | Victoria House Update ( <b>CONFIDENTIAL</b> )     |
| 23 | Annual Procurement Report ( <b>CONFIDENTIAL</b> ) |

## **PRIORITY ORANGE – SECTION 3 – ITEMS TO BE TAKEN**

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| 24 | Pilot Agenda/Report for Board Meetings  |
| 25 | Quarterly Performance against Strategic Objectives ( <b>CONFIDENTIAL</b> )        |
| 26 | Board Recruitment Timetable   |
| 27 | Festive Support for Tenants 2023  |
| 28 | Our Regulation of Social Housing in Scotland: SHR Consultation <i>verbal</i>      |
| 29 | Quarterly Regeneration Strategy Progress Report ( <b>CONFIDENTIAL</b> )           |
| 30 | Conference Feedback from Board Members attending Finance Conference <i>verbal</i> |

## **PRIORITY GREEN – SECTION 4 – REPORTS FOR INFORMATION ONLY**

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| 31 | Board of Management Log of Electronic Signatures |
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**CONCLUSION OF THE AGENDA**